

INVOICING:

Your Name _____ Phone/Mobile No _____

Address _____

Direct Debit is preferred... bank details will be on the invoice. Payment by credit card and cheque is also accepted.

Note 2% surcharge on Visa/Mastercard and Amex credit card transactions must be added to the total.

Is payment... (please check box) Visa/Mastercard Cheque/EFT AMEX *RACV Booking Confirmation Reference No. _____

*(Deposit not required)

I/We enclose the sum of \$ being 10% deposit of \$ Per passenger for the number of passengers indicated above.

I/We acknowledge the balance is payable 4 weeks prior to departure, otherwise cancellation charges will apply.

I/We have also read and understood the **Terms and Conditions** on the back of this Form and agree to abide by them.

Signed: _____

Date: _____

TERMS AND CONDITIONS

DEFINITIONS:

"The Company" means Kirkhope Aviation Pty. Ltd., its servants, agents, successors and assigns. "The Passenger" means jointly and severally the person or company or group of persons or companies contracting with The Company and extends to his, her, its, or their heirs, successors and assigns.

DEPOSITS:

A deposit per passenger is required upon reservation, which must be accompanied by a completed Booking Form. The balance is payable at least 4 weeks prior to departure. Because of the specifically small size of the group, discounts are not generally available for children.

DISCOUNTS:

If offered, the discount will be advertised as a percentage of the advertised per person tour price. A discount might be offered, if a single booking is made for at least 7 people, which will be "deemed" to be a full plane of passengers. If offered, the discount will be advertised as a percentage of the advertised per person tour price, for each passenger identified on a single group booking confirmation form. Only one discount will be applied to any individual or group booking.

CANCELLATION BY THE PASSENGER:

All cancellations must be in writing and addressed to The Company. Cancellation fees are payable as follows:

- * If up to four weeks prior to departure – \$300
 - * Less than four weeks prior to departure – 50% of full fare
 - * Less than one week prior to departure – 100% of full fare
 - * Plus an amount to cover monies already paid by The Company for Trip arrangements already made
- Refunds are not available for services provided but not utilised by The Passenger

CANCELLATION BY THE COMPANY:

The Company reserves the right to cancel or withdraw a tour or reservations made by The Passenger in which event, save for the refund of monies paid by The Passenger, The Company shall not be liable for any loss or damage in respect of such cancellation or withdrawal.

LEGAL LIABILITY:

The Company shall be exempt from all responsibility or liability in respect of any detention, delays, loss, damage, expense, accident, sickness or injury howsoever and by whomsoever caused and whatever kind occurring of or to The Passenger at any time, howsoever occasioned, sustained or suffered in or during any package journey, trip or tour or in carrying out of any arrangements booked by or through it. The Company shall not be responsible for any mis-description or misleading information notwithstanding from whence it came.

ALTERATIONS TO TRAVEL ARRANGEMENTS:

Whilst every effort will be made to provide the journey, trip or tour offered, The Company nevertheless must retain the right to change, modify, alter or cancel any arrangement if they cannot be provided for any reason. The Company accepts no liability or responsibility where delays, cancellations, price increases or other alterations have been caused by circumstances beyond its control, including but not limited to delays, interruptions or changes due to weather conditions, technical problems with transport, industrial action, natural disasters, riots, terrorist activities, airport closures or other breakdowns in arrangements. The Company shall not in any circumstances be held liable for and will not accept responsibility or liability for acts, omissions, defaults or failures on the part of transportation companies, hotel contractors and the like, who may provide you with services and facilities at the request of The Company. The Company in such circumstances acts only as your agent to introduce you to the companies, persons, accommodation contractors and the like who provide such services and facilities. Acceptance of these arrangements is a condition of booking. It is essential that you ensure that The Company is informed of a contact telephone number or address where you can be reached immediately prior to departure.

VARIATION OF PRICE:

All prices quoted, including fares and tour costs are those current at the date of publication, but are subject to alteration without notice at the absolute discretion of The Company. It is recommended that you check regularly to ensure that the latest amendments, if any, are brought to your attention.

ALTERATION OF CONDITIONS:

These conditions cannot be varied or altered or waived by any servant or agent or representative of The Company or by any person providing services or facilities unless contained in writing and signed by a Director of The Company. The Company will not be bound by a representation made or purported to have been made on its behalf unless The Company confirms such representation in writing.

ILLEGAL ACTS:

The Company reserves the right to expel The Passenger from the tour without payments of compensation should The Passenger commit any illegal or dangerous act, either prior to or during the tour, or if the Passenger appears likely to endanger the health or safety or to impair the comfort of other passengers or crew.

LUGGAGE:

The Company shall not be responsible or liable for any loss, damage or inconvenience caused in the handling of the Passenger's equipment, property or luggage, including as a result of negligence.

AGENCY:

Ancillary tours, accommodation, some travel and other contracts as required are arranged by The Company as agent for The Passenger and not as principal.

LIMITATION OF LIABILITY:

The Company hereby limits its liability to The Passenger to the maximum extent permissible by law including without limiting the generality of the foregoing the exclusion of any liability whatsoever for consequential loss or damage.

TRAVEL DOCUMENTS:

The Company takes no responsibility for any invalid or out-of-date travel documents. It is The Passengers sole responsibility to provide proper travel documents including any necessary visas and passports.

SINGLE ROOMS:

The small size of a group can make single room accommodation difficult, however where single room accommodation is specially requested at the time of reservation, every effort will be made to provide it, but a special single room supplement will apply, as per the price applicable to that particular tour.

BAGGAGE ALLOWANCE:

Baggage Allowance is 9kg per person and must be strictly adhered to for safety reasons.

AIRCRAFT:


The Company reserves the right to substitute aircraft without notice.

ACCEPTANCE OF TERMS:

The Passenger acknowledges having read all the above terms and conditions and agrees to be bound thereby.

DISABILITIES OR SPECIAL REQUIREMENT:

Any physical, mental or emotional disability, or special needs that may require special handling, must be notified by The Passenger in writing when the reservation is made.

Call	1300 20 61 30	E-mail	info@kirkhopeaviation.com.au
Visit	www.kirkhopeaviation.com.au	Fax	61 (3) 9580 4838
Office	Hangar 7, 2nd Street, Moorabbin Airport 3194	Postal	8 Kasouka Road, Camberwell, Victoria 3124
	http://facebook.com/KirkhopeAviation		